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1 Welcome to COPA-DATA help

ZENON VIDEO-TUTORIALS

You can find practical examples for project configuration with zenon in our YouTube channel (https://www.copadata.com/tutorial_menu). The tutorials are grouped according to topics and give an initial insight into working with different zenon modules. All tutorials are available in English.

GENERAL HELP

If you cannot find any information you require in this help chapter or can think of anything that you would like added, please send an email to documentation@copadata.com.

PROJECT SUPPORT

You can receive support for any real project you may have from our Support Team, who you can contact via email at support@copadata.com.

LICENSES AND MODULES

If you find that you need other modules or licenses, our staff will be happy to help you. Email sales@copadata.com.

2 History of Changes

The history of changes serves for complete documentation of the phase of engineering. All changes to a project such as change, delete, create, etc. can be protocoled. Per default the history of changes turned off and must be activated (on page 5) in the Editor.

PROJECT MANAGER CONTEXT MENU

Menu item	Action
Export all as XML	Exports all entries as an XML file.



Menu item	Action
Export all as CSV	Exports all entries as an CSV file.
Activate extended filter	Opens the dialog for Engineering enhanced filter settings (on page 8).
Deactivate extended filter	Deletes the settings for the extended filters and deactivates the property for the engineering of the extended filter settings.
Editor profile	Opens the drop-down list with predefined editor profiles.
Help	Opens online help.

3 Engineering in the Editor

The history of changes must be activated in the Editor.

To do this, carry out the following steps:

- 1. Go to the **History of Changes** group in the project properties.
- 2. Activate the **History of changes active** property.
- 3. Select via property **Detailling level** which details should be recorded:
 - Object:

Only the object names of the changed objects are logged.

- Properties:
 - Additionally to the object names the changed properties and the new values are displayed in the history of changes.
- Value changes:
 - Not only the new value of a property is displayed but also the old one. This makes complete traceability of the changes of values possible. This setting causes the most detail level of logging.

Note: Amended values are cut to a length of 128 characters.

4. The following is applicable for the history of changes with multi-user projects:

If the **Automatically allow changes** project property is activated, write access is automatically unlocked if a comment is entered. This unlocking corresponds to the manual unlocking of project content with the **Check out** context menu entry .

Caution: The property is activated by default. Activation of this property requires a very powerful, high-performance computer.



PROTECTING THE HISTORY OF CHANGES

The activating/deactivating of the history of changes can be protected from unauthorized user access. To do this:

- 1. Go to the **User Administration** group in the project properties.
- Click in the field of property Function authorizations.
 The dialog for changing the function authorization is opened
- 3. Select for **Turn on/off history of changes** the desired authorization level. **Note:** You can find this option in the **Editor function authorizations** tab.

3.1 Change history detail view of toolbar and context menu



CONTEXT MENU

Menu item	Action	
Filter module	Sets the filter to the module of the selected entry.	
Filter object	Sets the filter to the object of the selected entry.	
Activate extended filters	Activates the property for engineering extended filter settings.	
Deactivate extended filters	Deletes the settings for the extended filters and deactivates the property for the engineering of the extended filter settings.	
Remove all filters	Removes all filter settings.	
Сору	Copies the selected entries to the clipboard.	
Delete	Deletes selected entries after a confirmation from list.	
Export selected as XML	Exports all selected entries as an XML file.	
Export selected CSV	Exports all selected entries as an CSV file.	
Edit selected cell	Opens the selected cell for editing. The binocular symbol in the header shows which cell has been selected in a highlighted line. Only cells that can be edited can be selected.	
Properties	Opens the Properties window.	
Help	Opens online help.	



4 Logged data

If the history of changes is activated, the changes are displayed in the detail view of the project manager according to the selected settings. The first entry documents the activation of the History of changes. At deactivation the last entry is the deactivating of the history of changes.

Entry	Description	
Status	State of the object for multi-user projects. • Green: Object has the state Enable changes • Empty: Object has the state Apply changes	
Timestamp	Date and time.	
Action	Type of interference. Possible values: New Changed Deleted New - VBA Changed - VBA Deleted - VBA	
Module	The module (e.g. PFS, archive, report) in which the changes have been made.	
Object	Object which was changed.	
Element	Element which was changed. Recorded is the name as defined in property Element ID .	
Property	The property of the objects/elements which were changed.	
Old value	The value of the property before changes were done. Only available if you selected <i>Value change</i> in project property Detailling level .	
New value	Value of the property after the change. Only available if in project settings under Detailling level Properties or Value changes was selected.	



Entry	Description	
User	The user who carried out the changes. If the user administration is not activated or no user is logged on, the Windows user is read out and entered.	
Computers	The name of the computer where the changes have been made.	
Comment	Text for user-defined comments.	

You can sort the columns as you wish by dragging&dropping. Each column can be filtered (on page 8) for certain content.

Note: If a property that opens a dialog with further settings is changed, not all changes are recorded.

Example

In module **Batch Control** you change a parameter which is linked to a phase via a formula. This change is not recorded. However, if the formula is changed, this change is recorded.

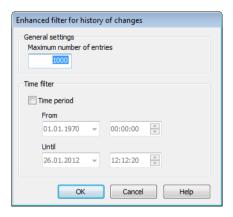
4.1 Filter data

There are two possibilities to filter displayed list of the history of changes:

- 1. Enhanced filter of the history of changes
- 2. Filter of the list view

ENHANCED FILTER OF THE HISTORY OF CHANGES

You can reach the enhanced filter via the context menu in the project manager or in the detail view.





GENERAL SETTINGS

Parameter	Description
Maximum number of entries	Defines the maximum number of data sets which are displayed in the list.
	0: Unlimited number
	Default: 1000

TIME FILTER

Parameter	Description
Time period	Enables filtering on a specified time period or to or from a certain point in time.
	Active: Only entries from the given time period are displayed. Default: deaktivated
From	Date and time after which changes should be displayed.
То	Date and time up to which changes should be displayed.

5 Logged actions

In the history of changes the following is protocoled:

Object	Changes
zenon Logic	▶ zenon Logic New project
	 zenon Logic Delete project
	 zenon Logic Change project
Add-In Framework	 Installation of add-in packages
	 Uninstallation of add-in packages
Archives	▶ New archive
	▶ Delete archive
	► Change archive



Object	Changes
	▶ Add variable
	 Delete variable
User	New user
	▶ Delete user
	► Change user
Screens	New screen
	▶ Delete screen
	► Change screen
Files	▶ Add file
	▶ Delete file
	► Change file
Data Types	▶ Datatype new
	▶ Delete data type
	► Change data type
Dynamic elements/ Vector elements	▶ Element new
	▶ Delete element
	► Change element
Functions	► Function new
	▶ Delete function
	► Change function
Menus	New main menu
	▶ Delete main menu
	► Change main menu
	▶ New context menu
	 Delete context menu
	► Change context menu
Message Control	► At saving changes
Process Control Engine	At saving changes
Project	► Move project within project tree
Project Backup	 Creating a project backup with version



Object	Changes
	number.
Reaction Matrices	▶ Rema new
	▶ Delete Rema
	▶ Change Rema
Report	▶ New report
	▶ Delete report
	► Change report- when saved
Recipe	▶ New Recipe
	▶ Delete recipe
	► Change Recipe
	▶ Add variable
	▶ Delete variable
	► Change value
Recipe groups	▶ New Recipe group
	 Delete recipe group
	► Change Recipe group
	► New Recipe
	► Change Recipe
	▶ Delete recipe
	► Add variable
	▶ Delete variable
	► Change value
	► Change source
	► Change source type
Frames	 Create new frame
	▶ Delete frame
	► Change frame
Scheduler	At saving changes
Fonts	► Font new
	Delete font



Object	Changes
	► Change font
Scripts	► Script new
	▶ Delete script
	► Change script
Language table	▶ New entry
	▶ Delete entry
	► Change entry
Driver	▶ Driver new
	▶ Delete Driver
	► Change Driver
VBA	When saved the changes in the VBA-Editor an entry is generated.
Variables	▶ New variable
	▶ Delete variable
	► Change data point
Interlockings	 New interlocking
	 Change interlocking
	 Delete interlocking
	New variable
	▶ Delete variable
Time Control	▶ New time function
	▶ Delete time function
	► Change time function

6 Export data

The data of the history of changes can be exported as XML or CSV file.

To export data:



- Highlight the desired entries (multiple selection is possible using the key combinations Ctrl+left mouse button, Shift+left mouse button and Ctrl+a)
- 2. Select the desired export format in the context menu (XML, CSV). The dialog to select the save location is opened.
- 3. Enter a name and confirm by clicking Save

Note: The headings of the exported entries are always in English.